

TUI Green IT Award

This document provides the Terms & conditions for participation in the TUI Green IT Supplier Award 2024 as well as the Questionnaire for information purposes in attachment A.

Terms & conditions

These general conditions of participation shall apply for the application and awarding of the TUI Green IT Award (“TGI Award”), which is awarded by TUI Group (here in after referred to as “TUI”), based at Karl-Weichert-Allee 4, 30625 Hanover, Germany. Operational management of the application process, including evaluation and presentation, can be transferred to other TUI companies or external representatives.

1. Background

1.1. The focus on sustainable business practices is essential for TUI. As part of the TUI Green IT Awards, the TUI Group honors suppliers from across TUI with the award that demonstrates exemplary, sustainable action in the IT domain.

2. Conditions and eligibility

Participation is open to all suppliers who meet the following requirements:

2.1. The supplier must be an existing or former technology or technology related services' vendor of TUI Group (whether software, services, hardware, or platforms).

2.2. The submitted Sustainability Initiative must have been running and / or completed in the 24 months immediately preceding your submission and must have yielded verifiable, quantified results.

2.3. Supplier shall accept the conditions of participation.

2.4. No fee will be charged by TUI to suppliers for participating in the TUI Green IT Award.

3. Application process

3.1. To apply for the TUI Green IT Supplier Award, suppliers shall follow the steps outlined in the online application form provided. This means that suppliers shall provide all the necessary information by 15th December 2023.

3.2. Entries must address a specific category; people, planet, or progress.

3.3. TUI reserves the right to change the category of the entry if they feel the initiative is more suited to a different category (planet, people, or progress)

3.4. Multiple entries can be made by a single company.

3.5. Only contact via TGI award email address, greenitaward@tui.com

3.6. The applications will be assessed by an internal to TUI judging panel who will make the final decision on the winning entry/entries.

3.7. TUI might host an award ceremony online or live. The winners will be informed accordingly.

3.8. TUI reserves the right to make changes at any time to the conditions of participation, the period of application, the award or any other general conditions relating to the TUI Green IT Award.

4. Confidentiality

4.1. TUI shall treat personal information in connection with the application process with the utmost confidentiality and refrain from passing it on to third parties without express authorization.

5. Communication

5.1. By applying to TUI Green IT Award, supplier consent to TUI using the information contained within the application form within its own internal and external communication channels (e.g., online, catalogues, intranet, press releases, newsletters, emails).

5.2. TUI shall give the winning suppliers express authorization to issue internal and external communications about the award they have received.

6. Failure to comply / exclusion

6.1. TUI shall reserve the right to exclude suppliers from current and future application proceedings and to request the return of awards in the event of false declarations, manipulation, or any other impermissible actions.

Attachment A: Questionnaire

The following questionnaire is for information only, the entry is only valid via the online questionnaire. The document may only be passed on internally.

Section A: General information

In this section we ask you to provide some general information about the company you are representing. This information will be used for identification, classification (e.g., small, medium or large organization) and to validate the information provided (e.g. with your CSR report).

Please note that we need to standardize some inputs like revenue as a number in EUR to process data automatically. If you use different measures (e. g. USD or revenue is hidden), please try to convert it into EUR or give a proxy for revenue.

This section does not contribute to the overall ranking and takes about 2 minutes.

A1) Some information about your company

Name of the Company

Country of Company (Headquarter)

Revenues in last fiscal year in Euros (please select a range)

- <1M,
- 1-10M
- 10-100M
- 100M-1000M
- 1000M-10000M
- 10000M+

Number of employees in Full-Time-Equivalents (FTE) in last fiscal year.

- 1-10 FTE
- 11-50 FTE
- 51-100 FTE
- 101-500 FTE
- 501-1000 FTE
- 1001-5000 FTE
- 5001-10,000 FTE
- 10,001+ FTE

Number of locations (offices, shops, manufacturing locations) operated in last fiscal year.

- 1 location
- 2-5 locations
- 6-10 locations

- 11-20 locations
- 21-50 locations
- 51-100 locations
- 101-500 locations
- 501+ locations

A2) Please provide your contact data

The person named here, will be our main contact point, who we will contact regarding the results of our evaluation and potential next steps.

This information is only for our use, will not be passed on and is subject to the basic data protection regulation.

First name

Last name

Phone number

E-mail address

Section B: Sustainability Action for consideration

The next section will be about your "**Sustainability Action**". With "**Sustainability Action**" we specifically refer to one project and not to your overall sustainability agenda, strategy, or programs. We are interested in knowing about a **specific process, product, or service** that is aligned with our three sustainability strategic pillars of **People, Planet and Progress** of our [Sustainability Agenda](#).

Before you tell us about your initiative, some more context and tips

To help you choose your initiative we have put together some useful tips guidelines which can be found on our webpage.

Please note:

The Sustainability Action should have been running in the **last 24 months**. Any numbers and measurements shared should be current. Furthermore, **we want to encourage you to submit more than one initiative**, ideally one per category. If you are interested in doing so, please fill in this form again with your other initiative(s) as only one submission at a time is allowed.

By applying to TUI Green IT Award, supplier consent to TUI using the information contained within the application form within its own internal and external communication channels (e.g. online, catalogues, intranet, press releases, newsletters, emails).

Before you submit your initiative, please note that the TUI Green IT Awards are an opportunity for both you and TUI to build **potential collaborations**. In the questionnaire below we indeed ask how can you bring your initiative to TUI where we would like to know how you think TUI could collaborate with you to adopt or support your initiative.

Now it's time for your action!

B1) NAME IT - Please state the name of the “Sustainability Action” you want to submit for participation.

B2) LOCATE IT - What area of TUI's Sustainability Agenda (People, Planet, Progress) is your action targeting?

- People – Improving the lives of employees and communities.
- Planet – Helping our planet recover and restore.
- Progress – Paving the way to a brighter future for all life on earth or supporting the Rhodes co-lab.

B3) SET THE SCENE - What was the challenge the sustainability action set out to solve? (max. 300 words)

- Please describe the situation before implementing the solution including any baseline measures if applicable.
- Please provide some background into what triggered the need for this sustainability action.

B4) TELL THE STORY - What was the sustainability action? How did you deliver the initiative? How was it innovative? (max. 600 words)

- Please give a description of the Sustainability Action.
- Please describe the initiative and the situation before the action / initiative was launched.

B5) CELEBRATE SUCCESS - What benefits did the sustainability action achieve? Please include any supporting data you have (max. 300 words)

B6) BRING IT TO TUI - What potential does your sustainability action have for the tourism industry. How can you work together with TUI to drive this forward? (max. 300 words)

- Does your Sustainability Action have an immediate relationship with the tourism industry?
- Do you have any recommendation or ideas on how TUI can follow your example, implement your technologies, or take similar actions to progress its Sustainability Agenda?

B7) Please use this room for anything you don't want us to miss e.g. websites

Section C: Commitment to Sustainability

This section is about your commitment to sustainability. With this set of questions, we would like to evaluate your Sustainability Performance in general. You might have been asked these questions by ESG rating agencies, NGOs, or the media.

C1) Please provide a description of your overall sustainability strategy, including diversity and inclusion and sustainable tech. (max. 300 words)

C2) Please share any recognition or awards you have received in the sustainability area such as ESG rating, Sustainability awards, SBTi targets, UN Global Compact membership etc.